



Visual Artist Awards: Dumfries and Galloway 2010/11

In partnership with Scottish Arts Council

GUIDELINES

Dumfries and Galloway Council is committed to supporting the work of its resident artists and encouraging new and innovative practice in the region and to audiences nationally and internationally.

Dumfries and Galloway Council has entered into a partnership with the Scottish Arts Council to deliver a Visual Artist Award: Dumfries and Galloway. The aim of the award is to assist individual artists in the region with the costs of researching, creating and presenting new work. The focus is on supporting artists who can clearly demonstrate how the award will help them take significant steps forward in the ongoing development of their creative practice. This scheme is not open to Craft makers who should consider the Craft Maker Awards: Dumfries and Galloway Scheme.

Funds Available

Awards are available up to a maximum of £1500 and can represent up to 90% of total eligible project costs. Applicants are advised to request the appropriate amount required for the project, rather than automatically apply for the maximum grant available. The awards panel has the right to award a lesser figure than applied for, or to put conditions upon an award.

There are 3 deadlines throughout 2010/11:

- 5pm, Monday 26 July 2010
- 5pm, Monday 27 September 2010*
- 5pm, Monday 29 November 2010*

* subject to remaining funds

Applicants will be notified of the outcome of their application no later than 4 weeks after the published deadlines.

Eligibility

- Applicants must work in visual arts and be based in Dumfries and Galloway
- Applicants must demonstrate a commitment to their practice and to advancing their ideas and skills, and must have achieved a body of work post study.
- Applicants may be at any stage of their career
- We particularly welcome applications from artists who have graduated in the past 5 years or from artists with a developed practice who wish to explore new areas of work
- We welcome application for projects which show a benefit in relation to the artistic community and profile of Dumfries and Galloway
- Applicants can only apply for a grant for projects, which will begin 4 weeks after the published deadline they choose to submit an application to and be completed no later than Tuesday 31 March 2011.

Eligible applications could include:

- Research and development costs for a new project (e.g. exploring possible exhibition / installation opportunities, visiting another geographical area, conducting research, exploring collaboration with other artists)
- Travel and subsistence costs to enable the attendance of a major conference or symposium
- Costs of preparing for an exhibition, which will significantly extend your practice
- Advancing skills and developing new ideas (e.g. attending a masterclass)
- Purchase of equipment and time in the studio if a strong case is made for it being necessary to the context / delivery of the project
- Costs of documenting and promoting the project if a strong case is made for it being necessary to the context / purpose of the project

Projects that will not be eligible:

- Applications from those in full time education
- Applications to run community /education projects
- Funding cannot be given for major courses of study (i.e. lasting 6 months or more) whether full or part time
- Projects requiring retrospective funds (i.e., those which have already started or have been planned to start before the notification deadline)
- Projects with an emphasis on marketing and promotional activities.
- Production of publications (eg. exhibition catalogues)
- Additional funding sought from projects which have already received funding from other Scottish Arts Council funds
- Applications *cannot* be made simultaneously to this scheme, and to SAC Artists Awards schemes, for the same project. It is however possible to apply subsequently to this scheme for a project which has been the subject of an unsuccessful application to the SAC Artists Awards scheme.

Criteria

The quality of the applicant's work is of primary importance. Successful applicants will have demonstrated a level of commitment to developing their skills and ideas, with the desire to expand their own personal practice.

The Panel will consider the following criteria before making the award:

- The quality of the artist's work
- The level of professional practice demonstrated
- The expected impact the support will have on the artist's creative development
- The quality of the information and visuals supplied in support of the application
- Clarity of purpose behind the submission and the reasons given for applying for an award
- Proposed projects must significantly extend the applicant's current practice

Criteria for decision is the extent to which your proposal meets the scope and purpose of the fund.

The Awards Panel

The Awards Panel will assess both Craft Maker Awards and Visual Artist Awards applications. Details have not been confirmed at time of going to print, but the Panel will consist of Rebecca Coggins, Principal Officer Arts & Museums Nithsdale and two invited arts professionals with knowledge of general and specific operational contexts of relevance to contemporary creative practitioners and the arts sector in Scotland and further a field. Please note the Visual Arts Development Officer does not sit on the awards panel.

Successful applicants

All applicants will be notified of the panels' decision within 4 weeks of the submission deadline. Successful applicants will be paid 85% of the award on return of a signed contract and will be required to submit a satisfactory evaluation form with supporting visual documentation upon completion of the project (keeping to the deadline stated on the application form), along with an invoice for the remaining 15% of the award, by the 31 March 2011.

Successful applicants will be expected to:

- complete their project, submitted satisfactory evaluation with visuals and final invoice by the deadline of 31 March 2011
- credit the Scheme on any publicity. This should include Scottish Arts Council and Dumfries and Galloway Council logos
- submit a copy of any publicity, catalogue, DVD etc which is produced as a result of the project
- agree for images of their project to be used on Arts Team and SAC website and any publicity produced relating to the scheme

To apply:

- Applications can be submitted by post or electronically. If applying electronically please send all documents to Colin Tennant colin.tennant@dumgal.gov.uk.
- The application may be typed or handwritten (if handwritten, please write clearly in black ink using block capitals). If you are filling in electronically please ensure layout of form remains the same.
- Applications must be submitted using the official Application Form and be returned by the stated deadline.
- Applications must be accompanied by an up to date CV and Artists' Statement.
- Applications must be accompanied by six images depicting examples of work undertaken in the last eighteen months. Artists working in time based media may submit a DVD which should last no more than 5 minutes but which should include edited pieces from a number of works. Please ensure that all images/video supplied are clearly labelled with your name, title of work to ensure accurate viewing. Please ensure all photographic images supplied in a digital format are supplied as follows: A4 (297mm x 210mm) in size, 300dpi, JPG format (JPG File extension (.jpg) is contained in the filename), filenames reference details supplied on the Image Submission Form and contain appropriate characters, and they can be opened on both PC and MACs. Applications will not be considered unless visual material is submitted and accompanied by the official Image Submission Form. All visual material will be returned on applicants request. Dumfries & Galloway Council and the Scottish Arts Council accept no responsibility for loss or damage to submitted material.

Contact

Applicants should read the guidelines and supporting notes carefully before completing their application. Applicants are advised to contact Colin Tennant, Visual Arts Development Officer, colin.tennant@dumgal.gov.uk if they have any questions.

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APPLICATION FORM

Please ensure that you have read the Guidelines carefully before completing the following Application Form.

Name: _____	
Address: _____ _____	
Daytime telephone no: _____	Email: _____

Please tell us the name of the Officer you have spoken to about your application*:

* when requested the Awards Panel value the Officers' input at Selection Meetings as this contributes to their decision making. Therefore if you have not yet discussed your application with an Officer, you are advised to do so.

1. Please summarise in no more than 30 words the project that you are seeking support for, including any title, theme or concept.

2. Please describe in no more than 200 words how the project meets the purpose of the fund as described in the 'Criteria' detailed in the Guidelines. You should include how the award, if granted, will enable you to develop your own professional and creative practice.

3. Please list key dates or stages in the development of your project including an expected start date and an expected completion date, observing details of eligible dates provided in the Guidelines.

Start date:	Anticipated finish date:
(No earlier than 4 weeks after application deadline)	(No later than 31 March 2011)

4. Please provide a budget breakdown for your project, detailing the 90% grant requested, your 10% financial contribution (this must be in cash and not in kind) and any other sources of funding. If the cost exceeds £1,500, please include other sources of income and funding, showing which have been confirmed at time of application.

Total Cost of Project:
Grant request from Visual Artist Awards: Dumfries and Galloway (90%):
Own income (10%):
Other sources of income:

5. Please state if you have received any grants from Scottish Arts Council, or Dumfries & Galloway Council in the last three years.

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IMAGE SUBMISSION FORM

Please ensure that you have read the 'How to Apply' section of the Guidelines carefully before completing the following Image Submission Form.

Name:

Image Number	Title of Work	Year completed	Dimensions (cm)	Materials
1				
2				
3				
4				
5				
6				
DVD <i>(optional)</i>				

All visual material will be returned if requested

Please note Dumfries & Galloway Council and the Scottish Arts Council accept no responsibility for loss or damage to submitted material

DECLARATION

I apply for financial assistance towards the cost of undertaking the project described in this application. To the best of my knowledge and belief, the information given is correct at the time of application.

Signed: *(type if submitting digitally)* :: _____

Date: _____

Please submit your full application (please use the Checklist overleaf to ensure you are submitting a complete application) to: **Colin Tennant, Visual Arts Development Officer, Gracefield Arts Centre, 28 Edinburgh Road, Dumfries DG1 1JQ – colin.tennant@dumgal.gov.uk**

All applications must be delivered by 5.00pm on the published deadlines

Please note incomplete applications will not be accepted

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CHECKLIST

All applications must include all items listed below. Please use the checklist to ensure all required application information is supplied, as incomplete applications will not be considered. Only official forms will be accepted.

1. APPLICATION FORM
completed

2. IMAGE SUBMISSION FORM

3. 6 IMAGES or DVD
Please ensure you have read the Guidelines and are supplying images in your chosen format as required

4. CV
Please ensure this is up to date and details your art education and an outline of previous projects, awards, exhibitions, commissions, publications etc

5. ARTIST'S STATEMENT
Please give a concise statement about your current work which relates to your intended project.

6. SAE for return of images and additional material (optional)

Please note Dumfries & Galloway Council and the Scottish Arts Council accept no responsibility for loss or damage to submitted material.